

**Quick Start Micro Training LLC**  
144 Via Sedillo Road, Tijeras, NM 87059  
505-401-8707, quickstartmicro.com, dellin@ieee.org

**Sample Affordable U.S. In-House Training Option Proposal (3/9/08)**  
**You Will Receive a Customized Proposal**

**You (“your organization”) will:**

- **Provide a suitable training room**
  - With desks/tables for the students
  - With an electronic projector, screen and (as a backup) a computer running PowerPoint 2003
- **Print and distribute from the electronic copy we provide one copy of the course notes for each student prior to the start of class**
- Appropriately protect the copyrighted training materials supplied and prevent distribution, by any means, to persons who are not students attending the class

**We (“Quick Start Micro Training LLC”) will:**

- **Provide an electronic copy in .pdf format of the course notes** at least two weeks before the start of the class
- **Provide instruction** by Dr. Theodore Dellin. There is approximately three hours of instruction in the morning and three hours in the afternoon (both with breaks), except on the last day of class when the afternoon session has only one-two hours on instruction and ends between 2-3PM.
- Teach an unlimited number of students in one classroom at one time. From a learning perspective we recommend (but do not require) having classes of 30 students or less.
- Provide an electronic copy of the **21<sup>st</sup> Century Semiconductor Technology Handbook** and a single user license of the material for each student.

**Terms and Conditions:**

- Course will be given in the continental US at a mutually acceptable time and place.
- **Course is given from existing course material. You may mix and match material from any of our existing classes.** There will be an additional charge for developing new course material.
- The course cannot be recorded or transmitted in any form without the payment of an additional fee.
- **Our liability, under any and all circumstances, is solely limited to a refund of any fees received from you.** All cars rented have extra liability insurance. We provide no other insurance.
- **Terms and dates are subject to change until we accept purchase order.**
- **Cancelling the class after your purchase order is placed involves a cancellation penalty of:**
  - If cancelled more than 45 days before start of class: \$1,000.
  - If cancelled more than 7 days, but less than 45 days before class the cancellation penalty will be 25% of the course fee. You will receive the course notes and Handbook
  - If cancelled within 7 days of the start of the class the cancellation penalty is the full course fee. You will receive the course notes and Handbook. 75% of the cancellation will be applied to a future class is scheduled and offered within 180 days.

**Fees:**

- Fees include instructional materials, instruction and instructor’s travel costs.
- **The basic fee is: \$5,999 for a one-day class, \$9,999 for a two consecutive days class, \$13,999 for a three consecutive days class and \$17,999 for a four consecutive day class.**
- **Additional fees to be added to basic fee (if any):**
  - Any applicable state and/or local sales, use or gross receipts tax or other fees
  - Extra 50% of basic fee if course is transmitted in any format
  - \$1000-\$2000 per day extra for each non-consecutive day of training (e.g., teaching one day a week for three weeks)
  - Purchase order not in place and/or deposit not paid at least 30 days before class start
  - The cost of any extra insurance coverage you require
- **A deposit of 25% of the total course fee is required 45 days in advance.**
- Course outside the continental U.S. will cost extra, will require a larger deposit and will have higher cancellation penalties. Contact us for a quote.